

## Queensland Athletics – COVID SAFE Event Plan for Recreational Running Events up to 500 people as at 08 July 2020



This plan is provided to assist clubs in conducting Recreational Running Events with 500 or less persons, that comply with the current Queensland Government regulations out in the Stage 3 Roadmap and Outdoor Sports Industry COVID SAFE Plan.

Clubs should carefully consider this document and contact the Queensland Athletics CEO with any questions. Clubs must contact Queensland Athletics with plans and proposed dates for any events they are looking to deliver, QA will work with you to ensure a coordinated calendar of events.

Events that abide by this COVID SAFE EVENT Plan will be covered under the approved Outdoor Sport Industry COVID SAFE Plan. Events and Clubs that implement this plan can request from Queensland Athletics a Statement of Compliance Certificate.

### **Core Responsibilities**

- Good COVID safe hygiene is to be required of all participants and spectators
- No one should attend if they have any symptoms of COVID 19
- No one should attend if they have been in a designated COVID hot spot in the last 14 days
- No one should attend if they have been in contact with someone that has been in a designated COVID hot spot in the past 14 days
- A record, including contact information, needs to be kept on all persons that attend the event including spectators, parents and coaches
- The event should not have more than 500 persons
- The number of persons allowed under 500 is dictated by the ability to ensure social distancing for all attending while not on the field of play
- Social distancing is not required on the field of play or in the race
- Social distancing is required by all, including race participants while not racing on course, social distancing is required by competitors not on the field of play
- All participants should spend as little time at the venue as possible, participants should arrive just in time for warm up and leave as soon as the race finishes, results to be posted electronically after the event.
- Contact with officials and event volunteers should be avoided.
- Each event should have a designated COVID SAFE Safety officer who is responsible for implementation of this plan.

## Pre Event Plan

- Check with the venue / council as appropriate for any specific requirements
- Design the course so that access to the start line can be done with social distancing
- Design the course so that exit from the finish line can be done with social distancing
- Car parking and pre event warmup should be considered to ensure social distancing
- Pre event all athletes must be given clear instructions on access to start area and to maintain social distancing before and after the event.
- While in the start area social distancing is not required, however all efforts should be made to keep the time in the start area to a minimum
- Athletes must leave the finish area as soon as possible.
- Ensure there is a designated spectator area, that is of sufficient size to ensure good social distancing of all spectators at all times, avoid having a spectator area that is close to the finish line.
- No tents or shade shelters are to be brought to the event by spectators
- All those attending, including spectators and parents and officials, must preregister for the event, preferably via the Queensland Athletics Revsport system.
- The preference is for all competitors to be Members of Qrun or Queensland Athletics, this provides personal injury insurance in, and to ensure all have agreed to share contact information. Base membership only costs \$12 and will cover 12 months for Qrun Members.
- If an event takes entry's from non Qrun / QA Members they should ensure there entry system is online, only allows pre entry, automatically restricts numbers so no more than 500 can attend, collects contact information and has an agreed waiver on entry that gives permission to share contact information with QLD Health or any other authority that may need to undertake COVID tracing.
- If an event takes entry's from non Qrun / QA Members they should ensure that all non-member participants understand they are not covered for personal injury
- No entry on the day,
- By preference bibs should be sent to or picked up by athletes before the event.
- Hand sanitising stations should be provided at, entry, exit, start line, results and official's area, toilet facilities.
- Design the timetable of events so as to minimise the number at the venue at any one time. The timetable should also ensure no interaction between race groups.

## Event day

- Arrive early and ensure the venue is set up as per the COVID SAFE Plan, the designated COVID SAFE Officer should check all arrangements and sign off before any participants are allowed to enter the venue
- Ensure signage specifying social distancing at all times other than with competition on the field of play
- If possible, make regular announcements asking for social distancing to be maintained.
- Official should have no physical contact with competitors unless absolutely necessary. The start and finish areas should be conducted in a total noncontact way. Queensland Athletics can assist you with ways to achieve this if required.
- Athletes should leave the venue as soon as possible, results to be posted electronically after the events concludes
- There are to be no medal ceremonies
- Competitors should be told there no shaking of hands, high fives or other contact to be had post-race
- Medical Staff attending must have a COVID Safe Plan
- If it looks like rain consider postponing the event
- The only tents or shelters are to be for the results area and this needs to be totally secured and accessible by the designated results official only.
- If possible, Officials meals should be individually packed and delivered to their location
- Judges should stand back from the course and carry personnel hand sanitisers to be used after contacting any surface
- Competitors should arrive with a bib previously supplied by post. A bib collection station may still be required, this must be constructed in such a way as to ensure social distancing – example two tables deep or use of bunting to ensure a minimum 1.5 meters from those collecting and the officials. Athletes to form a single line with 1.5 m spacing designated by cones or other means.
- All athletes pre entered online, no late entry and no checking required.
- All officials to be given individual hand sanitiser bottles
- Ensure that social distancing and good hygiene is maintained at all times, toilet facilities kept clean and not crowded. Regular cleaning of toilet facilities may be required.
- Surfaces such as tables should be cleaned with disinfectant wipes on a regular basis
- There should be no catering, pre or post event BBQ's unless then provider has an approved COVID SAFE catering plan
- There should be no pre or post event activities unless a separate approved COVID Safe Event plan has been obtained